St. Richard's Canal Festival 2017
Vines Park, Droitwich
Saturday 29th April - Monday 1st May 10am-5pm
TRADERS BOOKING FORM

YOUR DETAILS				Details for the Event Website *if different*
Name of Business				
Contact				
Address and Postcode				
			Postcode:	
Telephone:	Home:		Mobile:	
Email				
Products				
Food/Drink Stalls: State which local authority you are registered with				
Public Liability Insurance ***(Please enclose a copy)***	I hold my own Public Liability Insurance, which is valid during the date of the event. ☐ Any Comments:			
Health and Safety: **1. Will you be doing any cooking on the stall/selling temperature controlled food and/or drink?** **2. Do you perceive any H&S risks?**	***If YES, please submit a risk assessment*** Yes ☐ No ☐ Yes ☐ No ☐			
Do you have any specific access needs to set up your stand e.g. size of vehicle, trailer.	Yes ☐ No ☐ ***If YES, please submit details***			

TRADE STALL BOOKING FOR VINES PARK								
Item	**Day**	**Location – number required**				**Electricity**		
		Premium		**Other**				**Total**
		Cost	**No.**	**Cost**	**No.**	**Cost**	**Tick**	
Pitch Only	3 Days	£64		£40		£30		
Prices are for 3x3m pitch (larger pitches are available) *Please indicate pitch size**	Saturday	£30		£20		£10		
	Sunday	£25		£15		£10		
	Monday	£25		£15		£10		
Table in marquee (per day)	Sat/Sun/Mon	State which days:		£20		£10		

***If you require a larger pitch then a higher charge will apply e.g. 4m frontage increase charge by 1/3rd; 6m frontage will be 2 pitches. There is a discount on Stall Charges of 10% for 2 days. There is no discount on electricity.**

Would you like to advertise in programme / website?		
Full Page A5	£100	
½ Page A5	£50	
¼ Page A5	£25	
Website Listing	£10	
Website Advert	£20	

ELECTRICITY REQUIREMENTS (if applicable) *See Exhibitor General Terms and Condition of Booking note 14*	
All electrical items you wish to use on your stand must be listed below	
Item	**Wattage**

PAYMENT	
Payment is due in full as soon as possible to secure your stall/space/advertising. **All payments must reach us by 31st March 2017**.	
Payment by cheque	Please make cheques payable to: **Worcester-Birmingham & Droitwich Canals Society**
Payment by BACS	Account: The Worcester Birmingham & Droitwich Canals Society Bank: Lloyds Bank PLC Account: 00061476 Sort Code: 30-96-97 *Please use the reference 'St Richard's' for your payment*

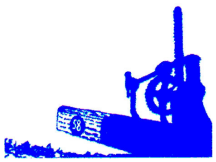
AGREEMENT	
I have read and understand the St. Richard's Canal Festival 2017 General Terms & Conditions and agree to be bound by them	
SIGNATURE:	
PRINT NAME:	

FINAL CHECKLIST & BOOKING		
Booking Form		
Public Liability Insurance Certificate		
Payment	Cheque Enclosed	
	BACS	
Risk Assessment (if applicable)		
Advert: Please send in pdf or high resolution jpg format to the email address below		
Website – Please send in pdf or high resolution jpg format to the email address below (contact details, product description, logo, image and address of your own website)		

Please send your application by **31st March 2017** to:

St Richards Bookings (2017)
74 Station Road,
Alvechurch, B48 7SD.

For any further information please email: strichardsinfo@wbdcs.org.uk
or visit the *websites* listed below.



strichardsfestival.co.uk ¦ wbdcs.org.uk ¦ Facebook ¦ Twitter